

**Example**

Surname / Given Name

Address

Asking for deferring the rent

....I am tenant of room no...../ rent number ... and I lost my job which causes financial problems. Therefore I ask to deferr my rent payment for the next 2 or 3 months. Please offer me any kind of support I can get from your side and let me know more details about the conditions you're offering regarding the re-payment. I would appreciate small monthly amounts.

Thanks in advance.

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Signature/ date