

# Application Form for a Graduation Scholarship

Please use this application form to apply for the scholarship.

Thank you for your interest in a graduation scholarship, which is awarded to highly qualified international students. These scholarships are funded by the DAAD from funds provided by the Federal Foreign Office.

You can submit your application in two simple steps:

1. Fill out the following application form and send it to: [korinna.stubbe@hs-wismar.de](mailto:korinna.stubbe@hs-wismar.de).
2. Compile all required documents into one PDF and send them via email to [korinna.stubbe@hs-wismar.de](mailto:korinna.stubbe@hs-wismar.de).

On this website, we provide the opportunity to apply for a graduation scholarship by submitting your details. The data will be used by the International Office for the evaluation of your request, the administrative handling of your application, and potentially your scholarship. It will be stored for statistical purposes and anonymized before being archived.

Data will only be shared with external third parties (e.g., DAAD) as part of administrative management. The data will be deleted once it is no longer necessary for the purpose of collection.

## Personal Information

- Name
- First Name
- Maiden Name (if applicable)
- Date of Birth
- Place of Birth
- Country of Birth

- Gender
- Nationality
- Marital Status
- Number of Children

### **Tax Identification Number**

Each person who is registered with a main or sole residence in Germany is assigned a tax identification number (IdNr or Steuer-ID). You received this number by post from the Federal Central Tax Office (BZSt) after your first registration. The IdNr consists of 11 digits and is valid for life. If you do not know your number, you can request it again. This is only possible by mail and can take up to 4 weeks.

### **Bank Information for Possible Scholarship Payments**

- **Account Holder**
- **IBAN**
- **BIC**
- **Bank Name**

### **Contact Information**

- **Street and House Number**
- **Room or c/o**
- **Postal Code**
- **City**
- **Country**
- **Telephone**
- **Email Address**

## Study Information

- Student ID Number
- Degree Program
- Intended Degree
- Number of Semesters
- Current Semester
- Planned Graduation Date
- Thesis Topic
- Supervisor of the Thesis

## Declaration

I confirm the accuracy and completeness of my information. I am aware that if any information is incorrect or incomplete, the scholarship may be revoked even retrospectively.

I agree to promptly inform the International Office of Hochschule Wismar in writing of any changes to my personal and financial circumstances, especially concerning the approval of government benefits and/or other scholarship providers or if I take a job where I earn more than 538 euros per month.

I agree that my information may be shared with the scholarship provider (DAAD) solely for the purpose of future contact between the provider and their scholars as well as for statistical purposes.

I commit to providing a copy of my diploma to the International Office without being asked and without delay. If I do not successfully complete my studies, I will alternatively submit a transcript of my grades.

Please confirm that you have read and accepted the statement.

Yes \*

I hereby confirm that the data I have entered will be processed by Wismar University for the purposes stated here. I have read and understood the data protection notice of Wismar University and agree to it.

Yes \*

Place, date

Signature

Please note that only complete and timely submitted documents will be considered for a scholarship. Your application will only be complete once you have sent your documents and proof as a PDF to [korinna.stubbe@hs-wismar.de](mailto:korinna.stubbe@hs-wismar.de) in addition to the digital application form.

We look forward to receiving your application!